## Renewal of Membership using Internet Banking

(For renewing membership only)

If you want to pay your subscription by way of Internet Banking, it is straightforward to request your bank to make a payment to the Society in order to renew your subscription.

You will need to have three pieces of information to make the payment:

- 1. The Society's bank sort code, provided below;
- 2. The Society's bank account number, provided below;
- 3. Your membership number included on the posting label of the journal or in the email address when you receive the journal in digital format. If you are not sure of your membership number, contact the Registrar through our web site or by post using the addresses below.

The Society's bank sort code is: 40-40-01

The Society's bank account number is: 72239752 (Business Account)

Payee is Hertfordshire Family History Society

## **Important Note:**

Although your bank's system may allow you to make a payment without a reference, it is important that you do include one for otherwise the Society will not be able to identify your payment.

Insert the reference in this way:

Your four digit membership number and your surname as registered with us e.g. 1234 Smith.

These details will be enough for us to identify your payment and renew your membership.

If your details have changed: your name, address or email, don't forget to tell us about it. You may contact the Registrar by email at *registrar@hertsfhs.org.uk* or by mail to Registrar, 134 Beechwood Avenue, St Albans, Herts., AL1 4XY.

Your personal details remain confidential. See our privacy statement for a full explanation.